

**CALDERDALE SAFEGUARDING CHILDREN BOARD MEETING  
THURSDAY 2 APRIL 2015 – 2 PM – 5 PM  
THE SHAY STADIUM, SHAW HILL, HALIFAX**

**PRESENT:**

Richard Burrows (Chair)	<b>RB</b>	-	CSCB Independent Chair
Julia Caldwell	<b>JC</b>	-	CSCB Business & QA Manager
Shaheen Khawaja	<b>SK</b>	-	CSCB Lay Member
Tim Breedon	<b>TB</b>	-	Director of Nursing - SWYPFT
Jo Taylor	<b>JT</b>	-	CSCB Lay Member
Gill Poyser Young	<b>GPY</b>	-	Designated Nurse – NHS Commissioners
Jeff Rafter	<b>JR</b>	-	Service Manager – Youth Offending Team/Upper Valley Early Intervention
Beate Wagner	<b>BW</b>	-	Head of Early Intervention & Safeguarding – CMBC
Penny Woodhead	<b>PW</b>	-	Head of Quality – Calderdale CCG
Jayne Leech	<b>JL</b>	-	VCS Strategic Partnerships – North Bank Forum
Councillor Colin Raistrick	<b>CR</b>	-	Lead Member – Children & Young People, CMBC
Angela Everson	<b>AE</b>	-	Joint Chief Executive – WomenCentre
Gemma Stead	<b>GS</b>	-	SAT Team Manager - Adults Health & Social Care – CMBC (representing IB)
Chris Stoddart	<b>CS</b>	-	Safeguarding Advisor, Regional Prevent Co-ordinator – NHS England
Zohrah Zancudi	<b>ZZ</b>	-	Head of Service, Communities – CMBC (representing RT)
Darren Burton	<b>DB</b>	-	ASB & Interventions Manager – Together Housing (representing JP)
Janet Youd	<b>JY</b>	-	Acting Head of Safeguarding - CHFT
Andrea Walters	<b>AW</b>	-	Enhanced Practitioner – CAF/CASS (representing JS)
Howard Browes	<b>HB</b>	-	Assistant Principal, Quality & Learner Services – Calderdale College
Laura Knights	<b>LK</b>	-	Service Manager – Safeguarding & Quality Assurance Service
David Lord	<b>DL</b>	-	Head Teacher – Ryburn Valley High School (Secondary Heads Representative)
Dr Pamela Ohadike	<b>PO</b>	-	Designated Doctor – CHFT
Angela Williams	<b>AW</b>	-	Chief Superintendent – West Yorkshire Police
Stuart Smith	<b>SS</b>	-	Director, Children & Young People’s Service – CMBC
Lisa Golding-Smith	<b>LGS</b>	-	CSCB Business Support Co-ordinator (minute taker)

**APOLOGIES:**

Lesley Bowyer	<b>LB</b>	-	Halifax Academy (Primary Heads Representative)
Laura Newcombe	<b>LN</b>	-	Head Teacher – Lee Mount Primary School (Primary Heads Representative)
Iain Baines	<b>IB</b>	-	Head of Safeguarding & Quality Assurance, Adults Health & Social Care – CMBC
Maggie Smallridge	<b>MS</b>	-	Head of service (Bradford & Calderdale) – West Yorkshire National Probation Service
Nick Hawley	<b>NH</b>	-	Head of Bradford & Calderdale Probation Community Rehabilitation Company Ltd (CRC) – Kevin Ball’s replacement as Kevin has retired
Robin Tuddenham	<b>RT</b>	-	Director for Communities and Service Support
Martyn Greenwood	<b>MG</b>	-	District Commander – West Yorkshire Fire
Paul Butcher	<b>PB</b>	-	Public Health (the representative for Public Health has not been decided yet)
Caron Walker	<b>CW</b>	-	Public Health (the representative for Public Health has not been decided yet)
Janette Pearce	<b>JP</b>	-	Head of Pennine Housing/Together Housing Group
Jo Sewell	<b>JS</b>	-	Service Manager - CAF/CASS

Subject	Discussion and Agreed	Responsible Person	Timescale
<p><b>1</b> <b>Welcome, Introductions and Apologies for Absence</b></p>	<p>Members were welcomed, introductions made and the apologies noted. RB asked if there were any conflicts of interest. RB reflected on the Ofsted Report and thanked members for their support and contribution</p>		
<p><b>2</b> <b>Minutes of the Last Meeting and Matters Arising (5 February 2015)</b></p>	<p><b>Page 3</b> LGS sent Evaluation Forms to CSCB members.</p> <p><b>Page 4</b> LGS amended the typos for Probation</p> <p><b>Page 5</b> The Case Review Sub-group will check any SCR Extra Board meeting minutes.</p>		

**Page 7**

No feedback was received so the LIF was accepted as the final version.

**Page 9**

JC has considered this action and it will be made clearer on the subject line of the email of what the email is about. E.g. For Action, For Information Only, For Dissemination etc.

**Action – JC to inform the Secretariat of the above decision - COMPLETE**

Safeguarding Champions is on today's agenda.

**Page 15**

JC will bring the Section 11 Report to the June 2015 meeting.

**Page 16**

Sub-group Chairs is on today's agenda.

**Page 17**

Action - RB to write to members regarding a projected budget and formal request for contributions for 16-17

The above action has not been completed.

**Page 18**

CYPPE is leading on boys CSE and another report is due to the CSCB in June 2015.

There will be a high level objective in the actions of the Business Plan.

Darren Minton has done further work on the Action Plan and the

JC

	<p>Proactive &amp; Responsive Sub-group are monitoring.</p> <p><b>Page 21</b> <u>Child J</u> It was felt that it had previously been decided to publish the Report if no objections were received from the family, but if there were objections, then to re-consider.</p> <p><b>Action – JC to check the minutes from the Extra-ordinary CSCB meeting held on 12 December 2014</b></p> <p><b>Page 22</b> The updated Signatures of Risk leaflet is on today’s agenda and the leaflet has been distributed to members.</p> <p><b>Page 23</b> Thanks were given to all involved in Safeguarding Week and a report will be brought back to the CSCB. Particular thanks were given to the Police for the opening Conference.</p> <p><b>The minutes of the meeting held on 5 February 2015 were agreed.</b></p>	<p>JC</p>	
<p><b>2.1 Correspondence sent and received</b></p>	<p>Papers received for members to consider. <u>Department of Health – Department for Communities and Local Government.</u></p> <p><u>HM Government – Tackling Child Sexual Exploitation.</u></p> <p>PW has sent the Addendum for information Sharing Agreement to GPY.</p>		

	<p><b>It was noted that policy developments needed to be considered in more detail and should work through to Business Plan and Section 11.</b></p> <p><b>Action - JC to ensure policy developments are subject to scrutiny.</b></p> <p><u>NHS England</u> The consultation closed at the end of March, CSCB didn't have time to respond due to the Ofsted inspection. Final outcome will need to be considered by Children and Adult Boards. PW has previously done a presentation to Children and Adult Boards and she offered to do the same again.</p> <p><b>Action - JC to arrange with PW for her to do the presentation</b></p> <p><u>Tackling CSE</u> Refer into the Proactive &amp; Responsive Sub-group, for scrutiny re current action plan and wider position of partners/LSCB.</p> <p><u>TRI-X Letter</u> Another LSCB became aware through a "whistle blower" that director of the company had been charged as a result of a historical child abuse investigation. The LA legal department had written to TRI-X (who with their other companies supply the regional safeguarding policies and procedures and the LSCB use them for case review work.). RB advised that it was disappointing that they had not been proactive in notifying customers. Board members will be updated on developments and response.</p>	<p>JC</p> <p>JC</p>	
<p><b>2.2 Matters Arising</b></p>	<p><u>Update on Recruitment to PMQA Post</u> Recruited Jacquie Hellowell (previous Lay member).</p>		

JC, BW and GPY interviewed (5 invited to be interviewed and 2 showed up).

The PMQA role will involve:

Developing the critical data set for CSCB Performance Management and Quality Assurance Framework.

Supporting partner's agencies to identify and supply information and data as requested.

Working with the chair of the Performance Management Sub-group (BW) to produce Performance Data Set Reports for the Board/Chair.

To ensure that priority data/information/analysis requirements are progressed, e.g. CSE, Children Who Are Missing Data.

Take a lead role in Audits and Section 11.

To attend Sub-groups as required.

**It was agreed that it would be useful for Chairs of Sub-groups to have an overview of the PMQA role and JC agreed to brief them.**

BW confirmed that data requests go the Performance Management Sub-group.

Sub-group Chairs

JC proposed HB and Julie Warburton be accepted as Joint Sub-group Chairs of the Learning & Improvement Sub-group. Thanks were given to them for the work they have carried out so far.

**CSCB members agreed.**

There is no Communication & Engagement Sub-group Chair and there is an Interim Chair but it is important that 1 or 2 take the role of

Communication & Engagement Sub-group Chair on a permanent basis. Ofsted recommendations were noted re this aspect of Board responsibilities.

**Action - Members to nominate someone who can step up as Communication & Engagement Sub-group Chair**

CPP Dispute Resolution Process

2 papers received (Update and Flowchart).

The contents are final but it was **agreed that ownership needs to be made clear and to review the data. RB felt that this was a LSCB policy/procedure which showed how the Board exercised its responsibility to ensure that the CP meeting process was supported.**

**It was agreed to review in the year and report to the CSCB annually (for themes/outcomes and uptake).**

LK confirmed that will be happy to share the LAC Report she has produced.

**Action – LK to make the ownership clear and JC to promote and programme in**

CDOP Annual Report Publication

JC is seeking legal view re publication. PW noted that most LSCB's publish the CDOP report. Kirklees still don't want to publish so might have to split the Report and just publish the Calderdale section.

**ALL**

**LK/JC**

Signatures of Risk Leaflet circulation/update

Paper received. Members were advised on changes and fit with strategy for ensuring that partners and professionals knew when, where and with whom they should share any concerns.

**It was agreed that this is really useful and members to keep sharing and promoting the leaflet.**

CSE

SS noted that the Ofsted Review contained many positive comments. Building on these the LA and partners would; Continue to look at leadership and daily meetings (seen as good practice).

Linking in with Schools Safeguarding Advisor (Rezina Kelly).

SS has cut and paste all the Ofsted Report CSE comments which have been circulated widely. Members can get these from the Council website or Manjit Ahjar (PA to SS).

SS has a small sum of money (via the P&CC regional funding) that he is handling to add value. He welcomes requests of where the money can be spent (outside the school area – as this is an area that needs development).

LK noted that work was ongoing with the CSE audit and will present at a later CSCB meeting.

GPY confirmed that health professionals have access to a CSE quick guide.

SS informed the Board that the Children Society (Safe Hands Project) is commissioned by the LA and SS has been asked to extend their contract for another 12 months.

The LSCB is to start to look at Prevent and Radicalisation. This is in the Action Plan for the Vulnerable Children's Group and a lead is being identified.

Radicalisation (re vulnerable people) is on the LA agenda and

**ALL**

	<p>starting to work around it. Members were advised that the Sub-group was scrutinising the Action Plan and the work of the Operations Group to ensure this was robust and that the outcomes and impacts were clear.</p>		
<p><b>3.1 Ofsted Report</b></p>	<p>Paper received. The link for this document was sent to CSCB members on 20 March 2015. Members were invited to comment with specific reference to the LSCB if possible.</p> <p>SS commented that the role of the Improvement Board and the work within the LA on performance management have made a significant contribution to progress. Any transition or change in these arrangements will be critical and the LSCB (and other strategic partnerships) will need to be clear about future role and expectations.</p> <p>BW noted that despite ongoing efforts Private fostering arrangements and the LSCB role required further attention.</p> <p><b>Action - Members to send any Private Fostering suggestions/experience from elsewhere to SS/JC</b></p> <p>TB thought that Ofsted graded fairly.</p> <p>AE wondered if we should reflect a clearer understanding of Domestic Violence, and how LSCB related to the forum/group that led on DV. Perhaps Section 11 would reflect this too? AE indicated she would be happy to contribute to current discussions and JC noted The Multi-agency Audit Group will be tracking DV across cases it audits. AE was invited to attend a meeting.</p>	<p><b>ALL</b></p>	

	<p><b>It was agreed the outcome was generally reflective of the work done, but there was a need for members to ensure that these were subject to further consideration so that they resulted in clear actions and were reflected across the Board, Sub-groups and in the Business Plan.</b></p>		
<p><b>3.2 Development Day</b></p>	<p>Paper received and presented by JC. Details being worked Board members were asked to focus on oversight and outcomes from the process It was agreed that the guest speaker for Self Harm was very good and the 5 priorities should be retained but updated. JC asked if members thought that the priorities reflect what the CSCB want and TB thought yes they did.</p> <p><b>The following was agreed:</b></p> <ul style="list-style-type: none"> <li>• <b>The Business Plan priorities and process felt right.</b></li> <li>• <b>The priorities have moved on but remain.</b></li> <li>• <b>Don't change the main messages – just the focus.</b></li> <li>• <b>Hits all the things – cross referencing, Ofsted etc.</b></li> <li>• <b>As this Business Plan is for 2015 – 2018, we don't have to do everything in the next 3 months.</b></li> </ul> <p>JC will take comments away and make any necessary amendments. TB stated that he would like assurance about the alignment issues across Sub-groups and respective frameworks/outputs. JC confirmed that we had a list of all the statutory responsibilities and have linked in and filled the gaps. It was confirmed that the Sub-groups will be developing their actions/timescales. Sub-group Chairs to note that there is an overlap of priorities. PW said that Sub-groups should have a steer from the CSCB and JC confirmed that this is on the 5<sup>th</sup> slide. TB stated that he is happy to look at this with JC and AE suggested we look at other LA's Business Plans that</p>		

	<p>have had their Ofsted inspection</p> <p>Need to think about a 3 year timescale and everyone needs to be comfortable about the rationale behind the timescales.</p> <p><b>It was agreed that once the Business Plan has been to the Sub-groups and then to the Business Group, it is then to come back to the CSCB in June 2015.</b></p> <p><b>Summary of discussion:</b></p> <ul style="list-style-type: none"> <li>• <b>CSCB happy with the direction of travel.</b></li> <li>• <b>The criteria the CSCB want is clarity of objectives and rationale for timescales</b></li> <li>• <b>To have another version at the June CSCB.</b></li> </ul> <p><b>It was agreed to look at other LSCB Business Plans.</b></p> <p><b>Action – Members to send comments to JC within 3 weeks</b></p>	<p><b>ALL</b></p>	
<p><b>3.3 Multi-agency Audit Group Schedule for 2015 – 2016</b></p>	<p>Draft paper received and presented by LK. The purpose was to advise and update members on progress and plans for the rest of the year re case file and other forms of multi agency audit. Audit requests go through the Multi-agency Audit Group, soft audits will be carried out by the Multi-agency Audit Group and harder audits through the Performance Management Sub-group. The process is feed back into the Performance Management Sub-group. PW stated that she is not clear about why audits are on the Programme and audits take a huge amount of staff time. BW stated that maybe the rationale is made clearer in the programme and RB suggested that language used is understandable to all. Some of the audits have come direct from SCR's and we can explain, for example, that they are a recommendation from SCR</p>		

Chid K.

It was agreed that Members needed to understand the rationale and the process, as well as wider fit and contribution. It was also noted that members needed to be clear as to their role when considering the work of the Sub-group(s) in terms of being assured that we were looking at cases in detail and that this resulted in effective scrutiny, challenge where necessary and learning. It was confirmed that the rationale comes from the proposal to the Multi-agency Audit Group who looks where it fits into the schedule.

LK indicated that the Sub-group had identified the following next steps to identify and achieve more:

- Positive outcomes for children, young people and their families
- Changes in practice, and
- Changes in policy & procedures that supported improved joint working and professional practice.
- 

**The following was agreed by the Board :**

- **To take regular Reports addressing capacity issue/risks and showed clear outcomes and or areas where Board leadership was required**
- **Use plain English.**
- **Clear about overall fit**
- **Learn from what other people are talking about.**
- **To bring a case to a future CSCB meeting and talk members through the process and how made a difference.**
- **Practice issues seen as a priority and proportionate response to bureaucracy issues.**

	<ul style="list-style-type: none"> <li>• <b>Board members will be well informed and clear as to the important role multi agency case file and other audit plays.</b></li> <li>• <b>LK and JC agreed to reflect the above in the work of the sub group and where necessary the Business Plan.</b></li> </ul>		
<p><b>3.4 Governance Relationships between CSCB, HWB, CYPPE and other key Strategic Groups and Partnerships</b></p>	<p>SS briefed members re recent history and developments in relation to the Improvement Board and development of strategic governance and partnership roles and relationships.</p> <p>SS advised that it was likely that the Improvement Board would be stood down at some point, but there would be a need to be assured that many of the functions it exercised (particularly re PMQA) were clearly located across and within existing governance arrangements and strategic partnerships.</p> <p>From the perspective of the LSCB then it was clear that the work around performance management and scrutiny of joint working arrangements were important and the capacity to generate and share reports was a priority.</p> <p>SS is currently working on a Relationship Graph (green arrow).</p> <p><b>Action - SS to send LGS the Relationship Graph and LGS to send out to CSCB members</b></p> <p>CR stated that concern is not so much duplication but that the required activity was not undertaken and/or that it was effective. CR felt the role of the Council's Scrutiny Panel was important and wondered if the chair of that panel should be a member of the LSCB. RB felt that this was worthy of consideration but was not aware of precedents for this.</p>	<p><b>SS/LGS</b></p>	

	<p><b>Action - It was agreed that it is important for the CSCB to take a lead and we need a structure in place and that the Business Group and the Independent Chair should prioritise discussions with the Chairs of the other key partnership and scrutiny bodies</b></p> <p>RB feels that Calderdale are ahead of the curve and thanks were given to SS.</p> <p><b>Action – SS and RB to take forward</b></p>		
<p><b>3.5 Multi-agency Training Programme 2015 -2016 / Future of Safeguarding Champion Role</b></p>	<p>2 papers received. Presentation by JC.</p> <p><u>Safeguarding Champion Role</u> RB reminded members that to date this had been seen as an important part of our approach, but that at the last meeting it appeared that there was a low level of awareness/understanding and some concerns as to the necessity/achievability of this element of the strategy. Therefore details were circulated for a discussion/ decision today. Need to be clear about the above and if the CSCB are going to sign up/commit to Safeguarding Champions.</p> <p><u>Member discussion:</u> AE confirmed that she takes the lead due to the size of her organisation and she completes the Section 11 Audit which can cover all bases. In SK's previous role, minutes were put on the Team Board. BW welcomes the opportunity to nominate somebody. GPY confirmed that Health has internal champions because of the size of the organisation and PW feels it is her responsibility. JL confirmed that she is responsible for children and Steve Blackman is responsible for adults, and they see themselves as Champions.</p>	<p><b>SS/RB</b></p>	

HB confirmed that he would need a person to fill this role as not wholly representative.  
 TB feels all CSCB members are accountable and adding an extra role adds complexity.  
 DL confirmed that there are Safeguarding Champions in his school but he is not sure that is the case in all secondary schools.  
 JR suggested that Champions pass on the strap line of “Safeguarding is Everyone’s Business”.  
 GPY previously shared information from the various Sub-groups and she is re-starting that.  
 JC felt that issues about assurance re communication, take up, quality and impact of delivery as well as the information sharing necessary to develop and evaluate the MAT strategy, could be addressed through the sub group, supported by Section 11 and targeted PMQA information. This could also support the role of and responsibility of each board member.

RB summarised that on balance it appeared that although there were many positives about the suggested role, there were also concerns as to how the role overlapped with the role of Board members, and the different arrangements in partner organisations. Members were asked to indicate a final view and it was therefore agreed that the “champion role” would not remain as a key feature or expectation of partners in their implementation of the MAT strategy and delivery.

**The following was agreed:**

- **The Safeguarding Champion does not remain as a key part of the MAT strategy.**
- **CSCB members to be more aware of their role as “champions” of learning and**

CSCB

	<p><b>improvement/communication and engagement</b></p> <ul style="list-style-type: none"> <li><b>Learning &amp; Improvement Sub-group to develop, advice and support members in their role as Champions</b></li> </ul>	<p><b>CSCB LEARNING &amp; IMPROVEMENT SUB-GROUP</b></p>	
<p><b>3.6 CSCB Budget and Partner Contributions for 2015 -16</b></p>	<p>2 papers received. JC explained details of the report and advised members that provision for a 2% uplift in partner contributions should be considered.</p> <p><u>Member discussion:</u> PW says we haven't guaranteed income for the financial year that had just started and contributing partners need the contribution letters, that it would be helpful if these had been sent in advance. PW was surprised and thought it was unusual to see a 2% rise. RB advised the Board that partners who were classed as "statutory" (ref Working Together 2013) are required to contribute to the CSCB. AW felt that partner contributions should be stand still. JC highlighted setting a balanced budget on the information provided (what we need to do what we have to do) and the risks re variable demand i.e. more SCR's could have on this. On this basis the suggestion of a 2% uplift was one way of mitigating risk. Partners needed to be aware that any shortfall during or at the end of the year would need to be met.</p> <p>SS noted that the Council is the biggest contributor to the CSCB and he will be losing staff. He confirmed that he will not be contributing to the staff pay rise.</p> <p><b>It was agreed that the Business Group and partner agencies who financially contribute to the CSCB will discuss their contribution.</b></p>		

	<p><b>It was agreed that it would be interesting to see what other Safeguarding Boards are doing regarding financial contributions.</b></p> <p><b>Action - Contributing partners to be notified of request and provide confirmation</b></p> <p><b>Budget agreed in principle subject to outcome of (above) and further development in monitoring and reporting.</b></p> <p><b>Board to take position statements and updates at each meeting Contingency planning to be initiated re potential shortfall.</b></p>	<p>JC</p>	
<p><b>3.7 Association of LSCB Chairs request to partnerships</b></p>	<p>Paper received. PW took over Chairing for this Item as RB is a member of the Board of the Association of Independent Chairs.</p> <p><u>Member discussion:</u> Have we used this resource? RB confirmed that he can access all the things on the website (as a result of his annual subscription) and has given JC limited access to these To date, around 76 partnerships across the country have decided to make the contribution of £1,500. AE said that the Voluntary Sector have lost DfE funding especially the Safer Network and felt this raised a challenge re priorities TB said that if we expended this would it help the make us more efficient? It does address the point that the Association can see what other Boards are doing. It was also felt important to assess how this would support the Chair and the Board especially the Business Manager. RB in response to a question confirmed that a decision not to</p>		

	<p>contribute would limit the extent to which the Board could benefit. He appreciated the constraints Boards faced and another Board that RB Chairs with a smaller and equally constrained budget had agreed to try it out for a year.</p> <p>JC explained what she would use this service if members agreed to contribute and RB confirmed that here is a huge range of materials there which can be accessed.</p> <p>Members were asked to make a decision today but members were not sure if this is a good use of £1,500.</p> <p><b>PW asked for a show of hands as to whether the CSCB contribute.</b></p> <p><b>Members agreed that they wanted to be clearer as to the quality of what they would be getting for their money.</b></p> <p><b>After a show of hands, members agreed not to sign up to this at this point.</b></p> <p><b>RB thanked PW and resumed the Chair.</b></p>		
<p><b>3.8 CSCB Annual Report 2014 – 2015</b></p>	<p>RB formally proposed that we commission the Annual Report by September but to go for 1 September not the 30 September. <b>This was agreed.</b></p> <p><b>It was noted that we received good feedback from Ofsted about last year's Annual Report and to use the same format.</b></p> <p>Achieving the deadline was dependent on the receipt of data, information and analysis from a wide range of sources.</p> <p>Additional support of chasing was offered by SS.</p>	<p><b>SS</b></p>	

<p><b>4.1 Performance Management Report</b></p>	<p>It was confirmed that RB writes the Annual Report and JC collates it. 2 papers received. Scorecard being updated pending end of Quarter 4 information. This will support challenge and analysis of material presented today.</p> <p>JR said that having the data on Re-Referrals into MAST would be useful.</p> <p><b>Action – JR to have a conversation with BW outside of this meeting</b></p> <p>PW stated that she is interested in timescales and it was confirmed that a report has been requested from the Proactive &amp; Responsive Sub-group about Missing Children and response times/outcomes For further understanding, members to use the Indicator Report document and it was requested that members make themselves familiar with it.</p> <p>BW confirmed that the lead person or a representative on the Indicator Report attends the Performance Management Sub-group. The PMQA role includes carrying out work on this (see Item 2.2).</p> <p>BW confirmed that the Indicator Report is being reviewed in October 2015 and will come to the CSCB in December 2015.</p>	<p><b>JR/BW</b></p>	
<p><b>4.3 SCR and Learning Review Update</b></p>	<p>Replacement paper received. RB requested members to read and send comments to GPY and any questions they have on the process send to JC.</p> <p><b>Action - Members to send comments and questions to GPY and JC</b></p>	<p><b>ALL</b></p>	

	RB has asked the Case Review Sub-group look at the Sutton Report and pull out the recommendations.		
<b>4.4 Partners Impact Statements</b>	3 papers received and noted.		
<b>4.5 Minutes from Partnerships/ Boards and Sub-group Reports/Minutes</b>	Minutes received from: Performance Management Sub-group (17 March 2015) Proactive & Responsive Sub-group (28 January 2015) Case Review Sub-group (3 February 2015) Communication & Engagement Sub-group (28 January 2015) Early Help & Prevention Sub-group (16 March 2015) Learning & Improvement Sub-group (16 March 2015) Business Group (7 January 2015) Report received from Multi-agency Audit Group		
<b>5 Any Other Business</b>	<p><u>Early Help &amp; Prevention Sub-group</u> JR referred to the last minutes of this Sub-group and pointed out the poor attendance. Members noted this and agreed to take any necessary action to ensure that identified representative were available for and attended sub groups.</p> <p><u>Rolling Programme and Deferred Items</u> <b>It was agreed not to put Rolling Programme and Deferred Items under the same Item heading. These should be separated.</b></p> <p><u>National position around Children with Mental Health Services</u> Impact on routine work from the pressure of this for Tier 4 cases.</p> <p><u>SWYPFT</u> SWYPFT going to Scrutiny in June 2015. CR felt that we need to improve really quickly.</p>	<b>ALL</b>	

	<p>This is AW's last meeting due to her promotion, and RB thanked her for her commitment to the CSCB and work on CSE and DV and how she will be missed.</p> <p>Darren Minton will remain as DCI and Richard Whitehead is AW's replacement.</p>		
<p><b>6 Rolling Programme and Deferred Items for June 2015 Meeting</b></p>	<p>Strengthening Families Report Final Business Plan Referrals into EIP's and MAST Young Advisors Survey Results PMQA Framework TRI-X Joint Working Procedures Bi-annual Update FGM Strategy and Action Plan</p>		
<p><b>7 Date of Next Meeting</b></p>	<p>Thursday 4 June 2015 2 pm – 5 pm The Shay Stadium, Shaw Hill, Halifax</p>		