

West Yorkshire LSCB Single Agency Level 1 Training

Self audit Checklist

Role of Employers

Individual agencies are responsible for ensuring that their workforce is competent and confident in carrying out its responsibilities for safeguarding and promoting the welfare of children and young people. Employers and voluntary groups should ensure their workers and volunteers are aware of how to recognise and respond to safeguarding concerns, including signs of possible maltreatment. This knowledge and expertise should be put into place before they attend inter-agency training.

Calderdale Safeguarding Children Board provide a suite of e-learning modules to raise awareness about safeguarding matters at Foundation Level. However, some agencies may wish to provide their own training at this level. In order to assist single agencies in providing appropriate training for their staff, the West Yorkshire LSCB Multi-Agency Trainers have developed a Single Agency Training Checklist which includes core areas to be covered and suggested content.

This checklist has been agreed by all the West Yorkshire LSCBs to provide a standardised approach for all our partner agencies.

It is the responsibility of the individual agency / organisation to audit their single agency level training against the core content as detailed in the checklist.

The checklist will be reviewed annually by the West Yorkshire LSCB Trainers Group and will be revised as required by any changes in guidance / legislation.

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Single Agency Level 1 Training

For those in regular contact with children, young people and adults who may be parents/carers.

Core Areas Covered (Please Tick):

CORE	CONTENT	PROGRESS
Accountability regarding child protection (it's everyone's responsibility) <input data-bbox="197 577 320 651" type="checkbox"/>	Quotes from Working Together	
Legislation / Guidance <input data-bbox="197 779 320 853" type="checkbox"/>	Overview of legislation Reference to principles of the Children Act 1989 and 2004 and underpinning values, including the concept of significant harm Refer to lessons from Serious Case Reviews Reference to Working Together 2010 Remit of the LSCB	
What is Child Abuse? Definitions of Abuse and recognition related to child development <input data-bbox="188 1509 311 1583" type="checkbox"/>	Definition and signs and symptoms of the categories of abuse Common sites for accidental and non-accidental injury Accident/incident record Highlight vulnerable groups (eg babies, looked after children, disabled and asylum-seeker children) Children who harm children Bullying / Sexual bullying	
How we respond to children <input data-bbox="173 1962 296 2036" type="checkbox"/>	How to respond to a disclosure	

<p>Child Development and maintaining a child focus</p> <p><input type="checkbox"/></p>	<p>Awareness of normal child development , acknowledging each child is different however significant discrepancies <i>may</i> indicate abuse</p> <p>Seeking professional support</p>	
<p>Impact of parenting Issues</p> <p><input type="checkbox"/></p>	<p>Reference to Working Together 2015</p> <p>Family History and Functioning</p> <p>e.g.. Substance Misuse, Domestic abuse , Mental Health, Learning disability</p>	
<p>Understanding of Agency Role</p> <p>Agency Safeguarding Policy and Procedures</p> <p>Referral Procedures</p> <p>Staff Conduct and Managing Allegations against Staff</p> <p><input type="checkbox"/></p>	<p>Identification of individual with responsibility for child protection, ie designated officer</p> <p>Reference to LSCB Guidelines and Procedures, including allegations against staff and resolving conflict between agencies.</p> <p>Support for staff</p>	
<p>Thresholds of Need;</p> <p>Child Concern model</p> <p>Single Assessment Framework</p> <p>Child in Need</p> <p>The Assessment Framework threshold for significant harm</p> <p><input type="checkbox"/></p> <p>Referral Process</p> <p>Managing and Challenging Differences of Professional Opinion</p> <p><input type="checkbox"/></p>	<p>Understanding of the referral thresholds and where to access services for a child from and the focus on early intervention, via the Early Intervention Panels through to child protection</p> <p>Knowledge of Government Guidance 'What to do if you're worried a child is being abused'</p> <p>How to complete a referral form</p> <p>Refer to LSCB Guidelines and Procedures</p>	

<p>Next steps in the safeguarding process and the role of other agencies in the protection of children</p> <p>Local services available to protect children</p> <div style="border: 1px solid black; width: 50px; height: 20px; margin-left: 20px;"></div>	<p>Action following referral</p> <p>Understanding of supportive/ advisory/preventative/protective role of Children's Social Care/Police/Health etc</p>	
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<p>Overview</p>	
<p>Signed</p>	
<p>Print Name</p>	
<p>Date</p>	