

CALDERDALE SAFEGUARDING ADULTS BOARD

Learning and Improvement Group

TERMS OF REFERENCE



1. Title

Calderdale Safeguarding Adults- Learning and Improvement Group.

2. Purpose

There should be a culture of continuous **learning and improvement** across the organisations that work together to safeguard and promote the welfare of 'adults at risk', identifying opportunities to draw on what works and promote good practice.

The role of the Learning and Improvement sub group is support and be accountable to the Calderdale Safeguarding Adults Board (CSAB) and to deliver the objectives set out in the Business Plan in relation to:

- Overseeing the development of the Safeguarding Adults Training Strategy.
- Submitting the annual training plan for approval to the Safeguarding Adults Board.
- Commissioning learning and development strategy/activities to meet common needs, including training for those undertaking specific roles within the procedures.
- Ensuring that all learning and development activities have clear learning outcomes and are regularly evaluated.
- Disseminating learning from Safeguarding Adults Reviews. In partnership with the SAR Group and the CSAB. This will include organising learning events following publication of the SAR and assistance with the development and dissemination of written briefings.
- Developing a methodology for identifying and recording training needs across partner agencies to inform the strategy and commissioning intentions.
- Supporting partner agencies, to ensure that staff and volunteers at all levels have appropriate knowledge and competencies.
- Ensuring that all training commissioned or delivered is consistent with safeguarding policy and promotes best practice.
- Making sure the annual safeguarding training plan relates to and integrates with partner agencies workforce development plans.

4. Membership

The Learning and Improvement Group will be made up of the identified strategic leads for Safeguarding across our partner agencies including Calderdale Adult Services, Health partners, the Police and the Voluntary, Independent and Private sectors.

The Chair will be reviewed annually and report directly to the Safeguarding Adults Board. The Learning and Improvement Group will also from time to time draw in the expertise of a range of staff to ensure it meets its delegated responsibilities.

Sector Support Calderdale - nbf
Calderdale Council- Workforce Development
West Yorkshire Police
Calderdale & Huddersfield Foundation Trust
Together Housing
South West Yorkshire Foundation Trust
Probation
Clinical Commissioning Group
CMBC -Adult Health & Social Care
Service user

5. Quoracy

To meet quoracy each meeting requires attendance from three different organisations.

6. Frequency

The Learning and Improvement Group will meet bi-monthly in order to meet its delegated responsibility and ensure effective reporting mechanisms into the CSAB.

From time to time the group will establish task and finish groups to undertake time limited pieces of work. The outcomes of these groups will be reported to the Learning and Improvement Group and formally signed off.

Group Chair: Designation:

Signature: Date:

To CSAB, Date: Ratified:

Review Date:

