

**CALDERDALE SAFEGUARDING CHILDREN BOARD**  
**Thursday 8 March 2018 – 2 pm – 5 pm**  
**Elsie Whiteley Innovation Centre, Hopwood Lane, Halifax**

**2018 Meeting Attendance**

<b>Member</b>	<b>Agency</b>	<b>8 March 2018</b>	<b>7 June 2018</b>	<b>6 September 2018</b>	<b>6 December 2018</b>
Iain Baines	Adults H&SC				
Jo Sewell	CAFCASS				
Penny Woodhead	Calderdale CCG				
Julia Gray	Calderdale College				
John Eccleston	Calderdale Govs Assoc.				
Pamela Ohadike	CHFT				
Zohrah Zancudi	Comms & Service Support	D			
Julia Caldwell	CSCB/SAB	Y	-	-	-
Allison Waddell	CSCB/SAB	Y			
Nick Frost	CSCB Independent Chair				
Julie Jenkins	CYPS				
Stuart Smith	CYPS	A			
Ruth Miller	Democratic & Partnerships				
Janette Pearce	Housing				
Shaheen Khawaja	LAY Member				
Jo Taylor	LAY Member	A			
Councillor Megan Swift	Lead Member (Participant observer)				
Joanne Atkin	National Probation Service				
Gill Poyser Young	NHS Commissioners				
Karen Rodgers	NHS England				
Vicky Thersby	CHFT				
Nick Hawley	Probation CRC				

Ben Leaman	Public Health				
Laura Knights	Safeguarding & QA Service				
David Lord	Secondary Heads				
Tim Breedon	SWYPFT				
Julie Warren-Sykes					
Jayne Leech	Voluntary Sector				
Martyn Greenwood	West Yorkshire Fire				
Karina Gonzalez					
Justine Plumb	West Yorkshire Police				
Angela Everson	Women's Centre				
Jeff Rafter	YOT/Early Intervention				
Paula Adams	Locala				
Clare Cope	Primary Heads				
Dani Worthington	Primary Heads				
Nicola Kyser-Forrest	Calderdale Housing				

**Key: Y = Attend, N = Did Not Attend, A = Apology, D = Deputy attended in place**

**Present**

Nick Frost  
Julia Caldwell  
Allison Waddell

**Apologies**

Tim Breedon (tentative)  
Martyn Greenwood  
Karen Rodger (tentative)  
Zohrah Zancudi (Sarah Richardson)  
Jo Taylor  
Stuart Smith

Angela Everson – a bit late – 3 ish at latest

**In Attendance for Apologies:**

Sarah Richardson (representing Zohrah Zancudi)

**In Attendance for Item 3.1**

Janet Green - Finance Manager (AHSC)

**In Attendance for Item 4.1**

Jacquie Hellowell – PMQA Officer – CSCB/SAB

**In Attendance for Item 4.3**

Rezina Kelly – Learning & Improvement Sub-group Chair

Subject	Discussion and Agreed	Responsible Person
<b>1 Welcome, Introductions, Apologies for Absence and Declarations of Interest</b>	Members were welcomed, introductions made and the apologies noted.  There were no declarations of interest.	
<b>2 Minutes of the last Meeting and Matters Arising (2 November 2017)</b>	<u>Challenge Log</u> Paper received.  <b>Action – Lisa Golding-Smith to update the Challenge Log after today’s meeting</b>  <u>Minutes of the last Meeting and Matters Arising (2 November 2017)</u> Page 1 -  Page 2 -	

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Budget

On today's agenda (Item 3.1).

Janet Green to send Lisa Golding-Smith the revised paper (amend adults to children) and Lisa Golding-Smith to send out with the minutes – nothing received.

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Annual Report

Actions complete.

Scrutiny Panel have been sent our three options which they are considering.

Attendance not required.

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Prevent

Action complete.

Nick Frost and Julia Caldwell have explored the agency response.

Trafficking/Modern Day Slavery

Action complete.

Waiting for response from Jo & Tahira Iqbal will continue to chase.

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Section 11

Julia Caldwell, Penny Woodhead and Gill Poyser Young to have a detailed Section 11 discussion outside of this Board -

Performance Management

Members to highlight any problems with attendance at the Performance Management Sub-group to the Board -

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Cross Border and Cross Border Working

Action complete. Julia Caldwell and Nick Frost have sent members information regarding a collective response.

Development Day

Action complete. The Development Day went ahead on 19 January 2018.

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Electronic Health Needs Analysis (eHNA)

Action complete. Yes can be shared:

<https://learning.calderdale.gov.uk/cmbc/services/health->

	<p><a href="https://calderdalecb.safeguardingchildren.co.uk/services/ehna/eHNA%20survey%20key%20findings/Forms/AllItems.aspx">services/ehna/eHNA%20survey%20key%20findings/Forms/AllItems.aspx</a></p> <p><b>Page 18</b> <u>GDPR</u> Action complete. Log on or register on: <a href="https://calderdalecb.safeguardingchildren.co.uk/">https://calderdalecb.safeguardingchildren.co.uk/</a> to access the GDPR course.</p> <p>Page 19 -</p> <p><b>The minutes of the meeting held on 2 November 2017 were agreed.</b></p>	
<b>3.1 Budget</b>	<p>Janet Green was welcomed to the meeting. Two papers received.</p> <p>Up-to-date end of year budget for 2017-2018 –</p> <p>Forecast for 2018 to 2019 -</p>	
<b>3.2 CSCB Options Paper</b>	<p>Paper received.</p>	
<b>4.1 Performance Management Report</b>	<p>Six papers received: Sub-group Report Early Help Overview Report Child in Need Overview Report Child Protection Overview Report CLA and Adoption Overview Report Leadership &amp; Governance Overview Report</p>	
<b>4.2 General Data Protection Regulations (GDPR)</b>	<p>Link received.</p>	
<b>4.3</b>		

<b>Learning &amp; Improvement Report</b>		
<b>4.4 Child Death Overview Panel Annual Report</b>	Two papers received.	
<b>4.5 Serious Case Review (SCR)</b>	Paper received.	
<b>4.6 Staffing Updates</b>		
<b>4.7 Business Group</b>		
<b>4.8 New Website</b>	Link received.	
<b>4.7 Partner Impact Statements</b>		
<b>4.8 Vice Chair</b>		
<b>4.9 West Yorkshire : Resolving Professional Disputes and Escalation Procedure</b>	Link received.	
<b>4.10 Cross Border Information Sharing</b>	Paper received.	
<b>4.11 Overweight, Underweight and Obesity Pathway</b>	Paper received.	
<b>4.12 Non-engagement Pathway</b>	Two papers received.	
<b>4.13 Neglect Strategy</b>	Paper received.	

<b>4.14 Critical Risk Report</b>		
<b>5.1 Minutes from Sub-group Meetings</b>	Minutes received (6): <i>Business Group – 14 February 2018</i> <i>Learning &amp; Improvement – 21 November 2017</i> <i>Quality Assurance – 16 January 2018</i> <i>Performance Management – 13 February 2018</i> Performance Management Main Report <i>Case Review – 14 September 2017</i>	
<b>6 Any Other Business</b>		
<b>7 Date and Time of Next Meeting</b>	Thursday 7 June 2018 2 pm – 5 pm The Shay Stadium, Halifax	